



ARKANSAS DEPARTMENT OF EDUCATION

PRE-ADVANCED PLACEMENT AND ADVANCED PLACEMENT ADDITIONAL TRAINING PLAN

SCHOOL DISTRICT & TEACHER GUIDELINES:

Teachers assigned to teach a Pre-AP and/or AP course must meet Arkansas Teacher Licensure requirements in the appropriate teaching area and must attend the appropriate required College Board training. School districts seeking to employ Pre-Advanced Placement (Pre-AP) and/or Advanced Placement (AP) teachers who have not attended the required College Board Training will use the Additional Training Plan (ATP) to meet that requirement as follows:

*The employing district will file this completed ATP with the ADE Office of Gifted and Talented within 30 days of the teaching assignment.

*The employing district understands that a teacher will have no more than three (3) calendar years from the date of filing with the ADE to meet full requirements as stipulated in 4.01, 4.02 and 4.03 of Rules Governing Advanced Placement Courses in the Four Core Areas in High School (Act 102, 2003 Special Legislative Session).

*Pre-AP teachers must attend a College Board sponsored or endorsed training institute, conference or workshop within three (3) years of beginning the ATP.

*AP teachers must attend a College Board Advanced Placement Summer Institute within three (3) years of beginning the ATP.

Teacher Name: _____ SS#: _____ - _____ - _____

AP Coordinator Name: _____

Email: _____

School Phone: _____

Pre-Advanced Placement Course(s):

Advanced Placement Course(s)

Course Name: _____

Course Name: _____

Course Name: _____

Course Name: _____

Course Name: _____

Course Name: _____

School District Assurance: I certify that the above statements are true and correct to the best of my knowledge.

District Name: _____ LEA#: _____

School Name: _____ LEA#: _____

Printed name of school authority: _____ Position Title: _____

Signature of school authority: _____ Date: _____

Signature of teacher/applicant: _____ Date: _____

MAIL COMPLETED FORM TO:

Arkansas Department of Education
Four Capitol Mall, Suite 305B
Little Rock, AR 72201